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MEDFORD TOWNSHIP COUNCIL MEETING

Public Safety Building – Council/Court Room

91 Union Street

Medford, New Jersey 08055

REORGANIZATION & MEETING AGENDA

January 2, 2024

7:00 PM

I. CONVENING OF MEETING

II. PUBLIC MEETINGS STATEMENT

“Notice of this meeting has been provided in accordance with the Open Public Meetings Act” by:

1. Posting a copy of the agenda on the bulletin board at the Municipal Building and on the Township website.
2. Filing a copy of the agenda in the office of the Township Clerk at the Municipal Building.
3. Forwarding a copy of the agenda to the Burlington County Times and The Central Record.
4. Forwarding written notice to each person who has requested copies of the regular meeting schedule.

All of the above posting, filing and mailing have taken place on the 29th day of December, 2023.

III. FLAG SALUTE

IV. ROLL CALL

V. SWEARING IN OF COUNCIL-ELECT

Michael Czyzyk

Bethany Milk

VI. NOMINATION AND ELECTION OF MAYOR FOR 2024 (Term to expire 12/31/24)

VII. NOMINATION AND ELECTION OF DEPUTY MAYOR FOR 2024 (Term to expire 12/31/24)

VIII. ADMINISTRATION OF OATH OF OFFICE (Mayor)

IX. ADMINISTRATION OF OATH OF OFFICE (Deputy Mayor)

X. 2024 ROLL CALL

XI. PUBLIC COMMENTS (Comments limited to five (5) minutes per speaker)

XII. RESOLUTIONS

1. *Resolution 1-2024 – “Approve 2024 Temporary Budget”*
2. *Resolution 2-2024 – “Establishing Meeting Dates – 2024”*
3. *Resolution 3-2024 – “Designating Official Newspapers”*
4. *Resolution 4-2024 – “Authorizing Execution of Checks”*
5. *Resolution 5-2024 – “Establishing Interest Rate – Delinquent Taxes”*
6. *Resolution 6-2024 – “Authorizing Refunds for Duplicate Tax or Utility Payments of Overpayments”*
7. *Resolution 7-2024 – “Adopting the Year 2024 Cash Management Plan of the Township of Medford”*
8. *Resolution 8-2024 – “Authorization to Re-Establish Custodians of Petty Cash Funds”*
9. *Resolution 9-2024 – “Appointing Contact Person for the Employment Practices Liability Helpline Burlington County Municipal Joint Insurance Fund”*
10. *Resolution 10-2024 – “A Resolution Appointing Municipal Joint Insurance Fund Commissioner, Alternate Fund Commissioner, Claims Coordinator, and Safety Coordinator”*
11. *Resolution 11-2024 – “Authorizing the Tax Collector to Cancel 2023 and 2024 Tax and Sewer/Water Balances, Credits and or Debits in Amounts of Less than \$10.00.*
12. *Resolution 12-2024 – “Authorizing Installments Not Yet Due for Special Assessments, Not Be Placed in Tax Sale”*
13. *Resolution 13-2024 – “Authorizing \$25.00 Fee for Mailing of Tax Sale Notices & Electronic Tax Sale”*

XIII. Communications, Scheduling Matters, Council Agenda, Presentations and Any Amendments to the Agenda

1. Special Presentation
2. Communications
3. Scheduling Items
 - a) January 16, 2024 Township Meeting at the Public Safety Building, 7:00 PM

XIV. APPROVAL OF MINUTES

1. December 19, 2023 Council Meeting Minutes
2. December 19, 2023 Executive Session Minutes
3. December 19, 2023 Executive Session Minutes for Public Release

XV. DISCUSSION ITEMS

None

XVI. PUBLIC COMMENTS (Comments limited to five (5) minutes per speaker)

XVII. MANAGER'S REPORT

XVIII. BILL LIST

1. December 20, 2023

XIX. ORDINANCES FOR SECOND READING/PUBLIC HEARING(S)

None

XX. ORDINANCES FOR FIRST READING/PUBLIC HEARING(S)

None

XXI. CONSENT AGENDA RESOLUTIONS

1. **Resolution 14-2024** – “Authorizing Award of Contract for 2024 On-Call Plumbing Contract”
2. **Resolution 15-2024** – “Authorizing Award of Contract for 2024 General Mechanical Maintenance Contract”
3. **Resolution 16-2024** – “Authorizing Award of Contract for 2024 On-Call Contractor of Miscellaneous Utility Reconstruction & Secondary Contractor”
4. **Resolution 17-2024** – “Authorizing Award of Contract for 2024 Public Works On-Call Contractor for Miscellaneous Reconstruction”
5. **Resolution 18-2024** – “Authorizing Award of Contract for 2024 Electrical Maintenance Contract”
6. **Resolution 19-2024** – “Award of Contract to Republic Services for Solid Waste Collection Program”
7. **Resolution 20-2024** – “A Resolution Requesting Permission for the Dedication by Rider for “Abandoned & Foreclosure Property Code Enforcement & Registrations” Required by N.J.S.A. 40:48-2.12s”
8. **Resolution 21-2024** – “Authorizing Execution of Shared Services Agreement with the Borough of Medford Lakes to Provide Emergency Medical Services”
9. **Resolution 22-2024** – “Resolution of the Township of Medford for the Adoption of the Township of Medford Cafeteria Plan”
10. **Resolution 23-2024** – “Amending Resolution 98-2020 Authorizing Temporary Relaxation of Rules and Regulations Restricting Outdoor Restaurant & Brewery Seating and Outdoor Retail Sales”

(These are items that are enacted by one motion with no separate discussion of each item. An item may be removed from the Consent Agenda and discussed separately at the request of any Council Member)

XXII. EXECUTIVE SESSION

Resolution ES 01 02 2024

- a) *Matters Relating to the Employment Relationship: Personnel and Professional Contracts [10:4-12b.(8)]*

The Township reserves the right to assert such other exceptions to the Open Public Meetings Acting (OPMA) as may apply to each Executive Session matter.

XXIII. ADJOURNMENT

FORMAL ACTION MAY BE TAKEN ON ANY ITEM ON THE AGENDA

Please be advised that this public meeting of the Medford Township Council will be videotaped by the municipality (for recording purposes) as authorized by the Open Public Meetings Act and the New Jersey Supreme Court Opinion in Taurus v. Borough of Pine Hill, 189 N.J. 497 (2007). The recorded videotape of the meeting will be available for public viewing on the Medford Township website, as soon as practicable after the public meeting has concluded.