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MEDFORD TOWNSHIP COUNCIL MEETING

Public Safety Building – Council/Court Room

91 Union Street

Medford, New Jersey 08055

REORGANIZATION & MEETING AGENDA

January 7, 2020

7:00 PM

I. CONVENING OF MEETING

II. PUBLIC MEETINGS STATEMENT

“Notice of this meeting has been provided in accordance with the Open Public Meetings Act” by:

1. Posting a copy of the agenda on the bulletin board at the Municipal Building and on the Township website.
2. Filing a copy of the agenda in the office of the Township Clerk at the Municipal Building.
3. Forwarding a copy of the agenda to the Burlington County Times and The Central Record.
4. Forwarding written notice to each person who has requested copies of the regular meeting schedule.

All of the above posting, filing and mailing have taken place on the 3rd day of January, 2020.

III. FLAG SALUTE

IV. ROLL CALL

V. SWEARING IN OF COUNCIL-ELECT

Frank Czekay

Lauren Kochan

VI. NOMINATION AND ELECTION OF MAYOR FOR 2020 (Term to expire 12/31/20)

VII. NOMINATION AND ELECTION OF DEPUTY MAYOR FOR 2020 (Term to expire 12/31/20)

VIII. ADMINISTRATION OF OATH OF OFFICE (Mayor)

IX. ADMINISTRATION OF OATH OF OFFICE (Deputy Mayor)

X. 2020 ROLL CALL

XI. PUBLIC COMMENTS (Comments limited to five (5) minutes per speaker)

XII. RESOLUTIONS

1. **Resolution 1-2020** – “Approve 2020 Temporary Budget”
2. **Resolution 2-2020** – “Establishing Meeting Dates – 2020”
3. **Resolution 3-2020** – “Designating Official Newspapers”
4. **Resolution 4-2020** – “Authorizing Execution of Checks”
5. **Resolution 5-2020** – “Establishing Interest Rate – Delinquent Taxes”
6. **Resolution 6-2020** – “Authorizing Refunds for Duplicate Tax or Utility Payments or Overpayments”
7. **Resolution 7-2020** – “Adopting the Year 2020 Cash Management Plan of the Township of Medford”
8. **Resolution 8-2020** – “Authorization to Re-Establish Custodians of Petty Cash Funds”
9. **Resolution 9-2020** – “Appointing Contact Person for the Employment Practices Liability Helpline Burlington County Municipal Joint Insurance Fund”
10. **Resolution 10-2020** – “A Resolution Appointing Municipal Joint Insurance Fund Commissioner, Alternate Fund Commissioner, Claims Coordinator, and Safety Coordinator”
11. **Resolution 11-2020** – “Authorizing the Tax Collector to Cancel 2019 and 2020 Tax and Sewer/Water Balances, Credits and or Debits in Amounts of Less than \$10.00.
12. **Resolution 12-2020** – “Authorizing Installments Not Yet Due for Special Assessments, Not Be Placed in Tax Sale”

XIII. Communications, Scheduling Matters, Council Agenda, Presentations and Any Amendments to the Agenda

1. Special Presentation
 - a) Proclamation - Honoring Eagle Scout Scott Minshall
 - b) Proclamation – Honoring Leland Jones
2. Communications
3. Scheduling Items
 - a) January 21, 2020 Township Meeting at the Public Safety Building, 7:00 PM

XIV. APPROVAL OF MINUTES

1. December 17, 2019

XV. MANAGER’S REPORT

1. Leaf Collection Update

2. Christmas Tree Collection
3. Approval of Ilya Girlya, New Volunteer Fire Member, Station 251
4. Approval of Dillon Webb, Jr. Member to Full Member, Station 258 & 251
5. Approval of Teresa LaRosa, New Volunteer EMS Member, Station 258

XVI. DISCUSSION ITEMS

1. Draft Tree Ordinance

XVII. PUBLIC COMMENTS (Comments limited to five (5) minutes per speaker)

XVIII. BILL LIST

1. December 19, 2019
2. December 26, 2019

XIX. ORDINANCES FOR SECOND READING/PUBLIC HEARING(S)

1. None

XX. ORDINANCES FOR FIRST READING/PUBLIC HEARING(S)

1. **Ordinance 2020-1** – “An Ordinance Amending Ordinance 2015-13 and the Township Code, Chapter 5, Administration, Article V, Entitled “Officers, Boards and Commissions”, Chapter 5-31.8, Establishing the “Neighborhood Services Advisory Committee”

XXI. CONSENT AGENDA RESOLUTIONS

1. **Resolution 13-2020** – “A Resolution Adopting Technology Risk Management Standards in Compliance with the New Jersey Municipal Excess Liability Joint Insurance Fund’s Cyber Risk Management Plan’s Tier Two Requirements”
2. **Resolution 14-2020** – “Authorization for the Township of Medford to Apply for and Accept a Subgrant Award of the Federal Fiscal Year 2019 of Department of Homeland Security, Emergency Management Performance Grant (EMPG) Program Funding and for the Township Chief Financial Officer to Amend the Budget and Certify the Availability of Funds”
3. **Resolution 15-2020** – “Resolution Adopting the Burlington County Multi-Jurisdictional Hazard Mitigation Plan”
4. **Resolution 16-2020** – “Approving Request for Final Release of Performance Guarantee & Maintenance Guarantee Estimate, Heritage at Medford – Phase III, Block 404, Lot 14, PBC-1344F3”
5. **Resolution 17-2020** – “Approving Request for Final Release of Performance Guarantee & Maintenance Guarantee Estimate, Heritage at Medford – Phase II, Block 404, Lot 14, PBC-1344F2”
6. **Resolution 18-2020** – “Approving Request for Final Release of Maintenance Guarantee for Wildflowers at Medford, Phase II, PBC-1338FA2”

7. **Resolution 19-2020** – “Approving Request for Final Release of Maintenance Guarantee for Wildflowers at Medford, Phase III, PBC-1338FA3”
8. **Resolution 20-2020** – “Resolution Authorizing Execution of Amendment to the Collective Bargaining Agreement Between the Township of Medford and International Union, United Automobile, Aerospace Agricultural Implement Workers of America and Its UAW Local 1612”
9. **Resolution 21-2020** – “Authorizing Execution of Settlement Agreement with New Jersey Department of Environmental Protection Concerning Township Water Allocation Permit”

(These are items that are enacted by one motion with no separate discussion of each item. An item may be removed from the Consent Agenda and discussed separately at the request of any Council Member)

XXII. EXECUTIVE SESSION

Resolution ES 01 07 2020

- a) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Redevelopment [10:4-12b.(7)]*
- b) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Burlington County Library [10:4-12b.(7)]*
- c) *Matters Relating to the Employment Relationship: Personnel and Professional Contracts [10:4-12b.(8)]*
- d) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Block 5102.01, Lot 2 Dam [10:4-12b.(7)]*

The Township reserves the right to assert such other exceptions to the Open Public Meetings Acting (OPMA) as may apply to each Executive Session matter.

XXIII. ADJOURNMENT

FORMAL ACTION MAY BE TAKEN ON ANY ITEM ON THE AGENDA

Please be advised that this public meeting of the Medford Township Council will be videotaped by the municipality (for recording purposes) as authorized by the Open Public Meetings Act and the New Jersey Supreme Court Opinion in Taurus v. Borough of Pine Hill, 189 N.J. 497 (2007). The recorded videotape of the meeting will be available for public viewing on the Medford Township website, as soon as practicable after the public meeting has concluded.